

# Subdivisions of Property Without Plat Within Unincorporated Area Only

(Ohio Revised Code Sections 711.001, 711.131 and 711.133)

Submit To: Columbiana Planning Commission-Commissioners Office  
105 South Market Street, Lisbon, Ohio 44432

Date/Time Received: \_\_\_\_\_ By: \_\_\_\_\_

**Note:** Application must be complete and include all required data before acceptance for processing (see below).

**Note:** If you have any questions when filling out the application, please contact the Columbiana County Planning Commission staff at 330-424-9511.

## To Be Completed By Applicant

### Property Information

Location: \_\_\_\_\_ Size of Parcel: \_\_\_\_\_  
Township Name \_\_\_\_\_ Acreage \_\_\_\_\_

Parcel Fronts On: \_\_\_\_\_ Original Parcel No.: \_\_\_\_\_  
Name of Street \_\_\_\_\_

### Types of Property Division (Check One):

- |   |   |
|---|---|
| <input type="checkbox"/> Exemption under ORC §711.001       | <input type="checkbox"/> Large Lot Division under ORC §711.133 ORC                          |
| <input type="checkbox"/> Division under ORC Section 711.131 | <input type="checkbox"/> Agricultural or Personal Recreational Exemption under ORC §711.133 |

### Grantor/Owner Information

Owner/Grantor: \_\_\_\_\_  
Street \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ Zip Code: \_\_\_\_\_ Phone: \_\_\_\_\_

Grantee: \_\_\_\_\_

### Applicant Information

Applicant: \_\_\_\_\_  
Street \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ Zip Code: \_\_\_\_\_ Phone: \_\_\_\_\_

Proposed \_\_\_\_\_  
Use of \_\_\_\_\_  
Property: \_\_\_\_\_

Signature of Applicant: \_\_\_\_\_

## To Be Completed By CCPC Staff

Approved By: \_\_\_\_\_ Date: \_\_\_\_\_  
Disapproved By: \_\_\_\_\_ Date: \_\_\_\_\_  
Reason for \_\_\_\_\_  
Denial or \_\_\_\_\_  
Comments: \_\_\_\_\_

There is a \$40.00 filing fee due at time of application. Checks shall be made payable to "Columbiana County Planning Commission."

**Note:** In instances where the Planning Commission Board will need to meet for approval, applicant will be contacted about a meeting date and time.

Reverse side must be completed in order for approval.

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## Subdivision of Property Without Plat (Lot Split) Procedure

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If claiming an exemption for agricultural or personal recreational use under ORC 711.133, the following documentation must accompany this application.

1. An affidavit, signed by the grantee, certifying the proposed tract will only be used for agricultural or personal recreational purposes, and that any change in use shall require the Planning Commission staff first determine the tract complies with the then current provisions of ORC 711.133. The grantor shall set forth in the deed that the tract being conveyed is to be used for agricultural or personal recreational use only and will be exempt under ORC §711.133.
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Columbiana County Health Department

(7360 State Route 45, Lisbon, Ohio 44432)

If proposed division will NOT be on sanitary sewer, this application must be reviewed by the Columbiana County Health Department prior to submittal. Proposed division will be reviewed to demonstrate that adequate space is available for a sewage treatment system and an area for replacement, and/or the division will not be in conflict with existing system components.

☐ Approved \_\_\_\_\_

☐ Disapproved \_\_\_\_\_

Health Department: \_\_\_\_\_ Date: \_\_\_\_\_  
Signature

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Columbiana County Engineering Map Department

(235 South Market Street, Lisbon, Ohio 44432)

☐ Approved \_\_\_\_\_

☐ Disapproved \_\_\_\_\_

Columbiana County Engineer's Office \_\_\_\_\_ Date: \_\_\_\_\_  
Signature

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In instances where proposal needs sent to Columbiana County Planning Commission for Board approval:

☐ Approved \_\_\_\_\_

☐ Disapproved \_\_\_\_\_

Columbiana County Planning Commission \_\_\_\_\_ Date: \_\_\_\_\_  
Signature

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